



Robbins Memorial Town Hall  
730 Massachusetts Avenue  
Arlington, MA 02476

## NOTICE OF MEETING

### **VISION 2020 STANDING COMMITTEE, CO-CHAIRS & SPY POND COMMITTEE**

**TUESDAY, August 14, 2007 AT 7:30 PM**

**TOWN HALL ANNEX, FIRST FLOOR CONFERENCE ROOM**

## PROPOSED AGENDA

1. For approval: Standing Committee Minutes of May 15, 2007 (enclosed )

### **2. Preparation for Town Day – Saturday, September 8, 2007; (Rain Date – Saturday, Sept. 15)**

• Set-up at 8:00AM; Take Down at about 3:00PM

- Need Someone to "hold" the 3 contiguous Vision 2020 booths by 7:45AM
- Need Others to put up 2 tents and move tables/chairs to our assigned area
- Need help Taking Down and returning booth furniture around 3:00PM
- Individual Task Group Displays / Show & Tell / Recruiting
  - Prepare information / materials for Xeroxing by no later than Sept 4
  - ? Props or other large displays
- Task Group and Standing Committee Staffing for the 10AM to 3PM

3. Other

4. Proposed Meeting Dates for Vision 2020 Standing Committee & Task Group Co-Chairs:

Monday, September 17; Tuesday, October 9; Tuesday, November 6; Wednesday, November 28

### **5. Spy Pond Splash: Saturday, September 29, 1:00 – 4:00PM, (? No Rain Date)**

• Preparation / Staffing

- Signage / Publicity / Advertise at Town Day, etc.
- Should we walk the area? Date \_\_\_\_\_
- Set-up / Staffing to help all activities/ Take-Down, Times-----
- Reserve Parking Spaces for Boat Trucks / Trailers in early AM
- Tents and ? # Tables / Chairs / ? Porta Potty
- Electricity supply for New Orleans Jazz Band piano
- Book Sales
- Waivers for water activity participants
- ? Megaphone / First Aid / ? Fire or Explorer Scouts
- Decision on payment for Canoes and Kayaks

• Program

- Orientation / Rescue Demonstration at beginning
- ? Parade of Boats at some time ? end
- ? We provide Tours of the Pond
- ? Game / Activity, e.g. make a birchbark canoe and ? launch it or ?????
- ? Drinks / Snacks

• Other